

Start Menu > Devices and Printers

The screenshot shows a Windows 7 desktop environment. The Start menu is open, displaying a list of applications including Adobe InDesign CC, Adobe Dreamweaver CC, Google Chrome (2), Adobe Photoshop CC, Getting Started, Connect to a Projector, Remote Desktop Connection, Sticky Notes, Snipping Tool, Calculator, Paint, XPS Viewer, Box Sync, and All Programs. The 'Devices and Printers' option is highlighted. In the background, a browser window displays a forum post titled 'Setting printer default to black and white and double sided in Windows 7 through policy'. The post is by user 'IFTE' and discusses setting printer defaults via group policy for Windows 7 workstations. The forum post content includes:

Setting printer default to black and white and double sided in Windows 7 through policy

Windows 7 IT Pro > Windows 7 Miscellaneous

Question

Hello .

Within our company we have the desire to set the printers default to black / white and duplex on all Windows 7 workstations. This is to save on costs for Color printing. We have approximately 500 branches with Toshiba 2020c MFP printers.

Difficult is that they do not print at the locations via a print queue , but directly to the printer by IP address . So we can not change the settings on a queue .

Given the large number of users and workstations . It is also not an option to set it manually. It is also an issue that there are different drivers. They use the Toshiba PCL6 driver . XPS Windows and Windows PS drivers .

I would prefer to resolve this in an AD policy so that every time the setting are putted back to the desired settings when a user logs on. When a user wants to print color they should choose this on a print job basis.

For the PCL6-driver I have succeeded in this. By a policy I throw away the registry key that holds the settings. On the workstation I replace a customized by Toshiba .Bin file that has the correct settings.

Pick your Default copier/printer > Right-click, select Printing Preferences

The screenshot shows a Windows 7 desktop with a Microsoft Word document open in the background. The 'Control Panel > Hardware and Sound > Devices and Printers' window is open. It displays a list of devices and printers. The 'Printers and Faxes' section is expanded, showing several printers. The 'RICOH Aficio MP C5000 PCL' printer is selected, and a context menu is open over it. The menu options are:

- Open
- Open in new window
- See what's printing
- Set as default printer
- Printing preferences
- Printer properties
- Create shortcut
- Troubleshoot
- Remove device
- Properties

The printer status bar at the bottom of the window shows: RICOH Aficio MP C5000 PCL 6, State: Default, Status: 0 document(s) in queue, Model: RICOH Aficio MP C5000..., Category: Printer.

Set Color Preferences on Black & white / Set Duplex On (Open to left) or click the “2 sided printing” box

